

LINWOOD COMMON COUNCIL
CAUCUS MINUTES
July 9, 2025

Council President Eric Ford called the meeting to order at 6:02 P.M., noting that the meeting had been advertised in compliance with the requirements of the Open Public Meetings Act.

1. Roll Call

Present: Mayor Darren Matik; Councilwoman Blair Albright; Councilman Ken Kelly; Councilman Matt Levinson; Councilman Michael Salerno; Councilman Adam Walcoff; and Council President Eric Ford.

Absent: Councilman Todd Michael

Also Present: Joseph L. Youngblood, Jr., City Solicitor; C.J. Kaenzig, Engineer's Office; Joe Olden, Public Works Acting Supervisor; Chief Marty Walley, Fire Department; Captain Frank Gabriel, Fire Department; Anthony Strazzeri, CFO; and Leigh Ann Napoli, City Administrator/Municipal Clerk.

2. Approval of Minutes Without Formal Reading

Councilwoman Albright motioned, seconded by Councilman Kelly, to approve the minutes of the June 25, 2025 Caucus meeting without formal reading. All members of Council were in favor. Motion was approved.

3. Councilwoman Albright

A. Planning, Engineering, & Development

1. Councilwoman Albright advised of a Resolution authorizing temporary signage along the bike path for MUSA to advertise their upcoming registration.

4. Councilman Levinson

A. Revenue & Finance

1. Councilman Levinson advised of Resolution authorizing the refund of a Disabled Veteran tax payments for Block 24, Lot 5 located at 402 W. Joseph Avenue in the City of Linwood
2. Councilman Levinson discussed an Ordinance on the agenda for first reading amending Bond Ordinance No. 12, 2024 for street hockey improvements. This will dedicate the excess money from the bond to street hockey improvements.
3. Councilman Levinson reviewed a Resolution adjusting the bid threshold to \$53,000.

5. Councilman Michael

A. Public Safety

1. Council President Ford advised of a Resolution hiring William J. Danz, Timothy A. Jackson, Cole W. Leeds, and William F. Stahl as Part Time Relief Firefighters for the City of Linwood. He sat in on the interviews with the candidates and believes they will be great additions to the City.

6. Councilman Walcoff

A. Public Works

1. Councilman Walcoff reviewed a Resolution authorizing an Agreement with AllRisk, Inc. to provide disaster recovery services to the Senior Room at the Linwood Library. This is due to a motor vehicle accident when a car went through the wall. The costs will be covered by insurance.

7. Council President Ford

A. Administration

1. Council President Ford reviewed of a Resolution authorizing the issuance of a Raffle License, #2025-14, to Charity League.

Council President Ford (continued)

Administration

2. Council President Ford advised of a Resolution authorizing additional funds for a Non-Competitive Contract for Professional Services to Barker, Gelfand James & Sarvas, P.C. for Legal Services regarding a personnel matter

At 6:07 P.M., Council President Ford called a recess.

Respectfully submitted,

Leigh Ann Napoli, RMC
City Administrator/Municipal Clerk